



**Mercy Autism Collaborative**

2115 S Fremont Ave  
Suite 2200  
Springfield, MO 65804  
Phone 417-820-2229  
Fax 417-820-6580  
[www.mercy.net](http://www.mercy.net)

Welcome!

Your physician, psychologist or therapist has placed a referral for you to ***Mercy's Autism Collaborative***. The first step is to complete the attached forms, returning them to us in the envelope included. Please also provide copies of any past school assessments your child has completed (Early Childhood Education Evaluations, IEP assessments, etc.). Once forms are received, a member of our clinical intake team will contact you by phone to schedule your child's appointment. You may reach the office by calling 417-820-2229.

Please make sure to complete your insurance information. The ***Mercy Autism Collaborative*** accepts Missouri Medicaid and most private insurance plans. If your insurance plan is not active on the date of your visit, you will be responsible for payment.

A multi-disciplinary team will meet with you and your child during the initial visit. We encourage both parents to attend when feasible and find the children respond best when not accompanied by siblings. The assessment process may take from 3 – 5 hours dependent upon the individual child. Your child will be offered a snack and drink as part of their assessment. If you have a preferred snack, feel free to bring this with you.

You and your child will be scheduled for a return visit within 30 days; usually this visit lasts one hour. The time for both appointments is being held specifically for your child. We appreciate the earliest notification of any scheduling conflicts, and request at minimal 24 hours cancellation notice to allow another child to take advantage of the providers' time. You may cancel appointments by calling 417-820-2229.

Enclosed you will find a map helping you locate our clinic on the 2<sup>nd</sup> floor (suite 2200) of the Whiteside building on the Mercy campus (2115 South Fremont Avenue).

Remember: These forms (including the insurance information) must be received in our office before your visit will be scheduled.

Sincerely,

***The Mercy Autism Collaborative-Springfield***

***Mercy Kids***