

# Vendor Credentialing KEY

**ROi Contract:** Vendormate New Agreement RAS01287 05-01-13 thru 04-30-18

**ROi Contact:** [www.ROiscs.com](http://www.ROiscs.com)

## **Vendormate Support:**

Phone: 888-476-0377

E-mail: [support@vendormate.com](mailto:support@vendormate.com)

Web Site: <http://vendormate.com/support/index/html>

**Helpful Links:** Vendor Support Center: [http://www.vendormate.com/support/healthcare\\_vendors.html](http://www.vendormate.com/support/healthcare_vendors.html)

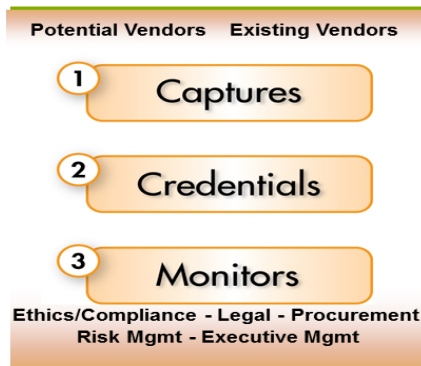
## **Vendormate VISION Software**

Vendors log into our portal and complete a brief questionnaire which defines their relationship with Mercy and ROi. Based key factors (i.e., the critical need for a product or service; a company's need to access patient data or a rep's need to access a procedural areas) the vendor is classified into risk categories that meet industry recommendations prior to gaining the authorization to print a badge to enter the hospitals. In order to complete a registration, vendors must submit the required Mercy policies and documents.

One fee per vendor Tax ID includes all representatives that serve us. All representatives from one company share the same corporate level requirements and information.

See below for additional information on risk criteria, required policies and documentation, and fee information.

## vendormate VISION



Vendormate VISION indexes over 150 fields of self-reported data about the vendor business and its representatives.

Accessing over 1.7 billion public and private records, Vendormate VISION credentials Financial Health, Legal Status, Certificate and License Expiration, and Regulatory Compliance.

Vendormate VISION continuously monitors vendor status, alerts buyers of any non-compliance, and delivers integrated badging.

## **Required Mercy Policies and Documents**

1. Mercy Vendor Access Policy
2. Mercy Single Use Device (SUD) Policy Change
3. Badge Photo
4. Compliance/Ethics Training
5. HIPAA (Health Insurance Portability and Accountability Act) Training
6. Product/Services Competency
7. Aseptic Principles & Infection Control Training
8. Bloodborne Pathogens Training
9. Criminal Background Check Attestation
10. Electrical Safety Training
11. Hepatitis B
12. MMR (Measles, Mumps & Rubella)
13. TB Test (Tuberculosis)
14. Varicella (Chickenpox)

## Vendor Risk Criteria and Fees

### **High Risk** – Vendors in procedural patient areas, direct patient contact, pharmaceutical reps for example

If Vendor answers **YES** to any of these questions or **Vendors annual spend is greater than \$25,000**

- Do you or anyone from your company interact with procedural patient care areas including but not limited to the Operating Room, Catherization Lab, Endoscopy, and Radiology?
- Do you or anyone from your company have direct patient contact?

Profile Credentialing:

- Annual business verification
- Annual financial health
- Annual legal review
- Weekly financial legal monitoring
- Monthly (historical) sanction check (Entity & Individual)
- Verified documents storage

Fee:

\$250 per year per company

### **Medium Risk** – Vendors who are not in procedural patient care areas

If Vendor answers **NO** to all of these questions and **either Vendors annual spend is between \$5,000 and \$25,000**

- Do you or anyone from your company interact with procedural patient care areas including but not limited to the Operating Room, Catherization Lab, Endoscopy, and Radiology?
- Do you or anyone from your company have direct patient contact?

Profile Credentialing:

- Annual business verification
- Monthly (historical) sanction check (Entity & Individual)
- Unverified documents storage

Fee:

\$100 per year per company

### **Low Risk** – Vendors with low spend like Case Management for example

If Vendor answers **NO** to all these questions and **Vendors annual spend is less than \$5,000**

- Do you or anyone from your company interact with procedural patient care areas including but not limited to the Operating Room, Catherization Lab, Endoscopy, and Radiology?
- Do you or anyone from your company have direct patient contact?

Profile Credentialing:

- Annual sanction check (Entity)
- Unverified document storage

Fee:

\$25 per year per company

## Mercy Badge Rules

1. Badge is denied if there is a match on a sanction list
2. Unregistered vendors can obtain a temporary badge up to three times prior to being denied access
3. Vendors with missing or expired documents can obtain up to three warning badges prior to being denied access